

Change the name on your certificate

The name on your SMART Programs certificate must match the name on your government-issued, photo identification.

To change the name on your certificate, send an email to info@smartprograms.aglc.ca. Include the following:

- 12-digit SMART Programs registration number from your certificate or Personal Information page,
- name as it appears on your account and
- legal name you’re changing it to, as it appears on your government-issued, photo identification.

Note: You may be required to submit supporting documentation.

Confirmation will be sent after the name has been updated. To print or save your certificate:

- [Sign into your account](#) with the email address and password assigned to it. If you can’t remember your password, click on the [Forgot Your Password? link](#) to retrieve it or [contact us](#).
- Click on the SMART Programs logo for your program. Choose **Personal Information** from the **My Account** drop-down menu. Scroll to the **Course Information** field at the bottom of the page.

A highlighted **Card** hyperlink appears next to any program with a certificate.

Click "Card" to print or save your certification.

Course Information

Card	Course	Activation Status	Activation Date	Completion Date	Card Sent	Certification Expires
Card	A Good Call - Online Course	Enabled	Jun 10, 2019	Jun 11, 2019		Jun 11, 2024
Card	Deal Us In - Online Course	Enabled	Jun 10, 2019	Jun 10, 2019		Jun 10, 2024
Card	Deal Us In - Phase 2 Online Course	Enabled	Jun 10, 2019	Jun 11, 2019		Jun 11, 2024
Card	ProServe - Online Course	Enabled	Jun 03, 2019	Jun 07, 2019		Jun 07, 2024
Card	ProTect - Online Course	Enabled	Jun 07, 2019	Jun 07, 2019		Jun 07, 2024
Card	Reel Facts - Online Course	Enabled	Mar 06, 2010	Jun 10, 2019		Jun 10, 2024
Card	SellSafe - Online Course	Enabled	Jun 03, 2019	Jun 06, 2019		Jun 06, 2024

- Click on the hyperlink. Follow the on-screen instructions to print or save your certificate to your mobile device. It can also be accessed from the **Completion Status** page of your account.

Note: Licensee staff must provide proof of certification at the request of an AGLC Inspector.

AGLC’s [liquor](#), [gaming](#) and [cannabis](#) policy manuals are at aglc.ca.