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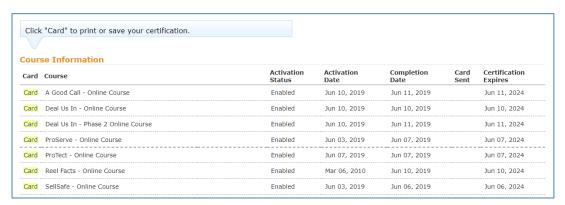
## Get proof of certification

Proof of certification is issued upon successful completion of all program requirements. Certificates are accessed from your SMART Programs account and can be printed or saved to your mobile device.

To print or save your certificate:

- Sign into your account with the email address and password assigned to it. If you can't remember your password, click on the Forgot Your Password? link to retrieve it. If you don't have access to this email account, please contact us.
- Click on the SMART Programs logo for your program. Choose Personal Information from the My
   Account drop-down menu. Scroll to the Course Information field at the bottom of the page.

A highlighted **Card** hyperlink appears next to any program with a certificate.



• Click on the hyperlink. Follow the on-screen instructions to print or save your certificate to your mobile device. It can also be accessed from the **Completion Status** page of your account.

**Note**: Licensee staff must provide proof of certification at the request of an AGLC Inspector. Proof of certification includes:

- printed certificate that has a QR code; or
- a clear digital image of the certificate (e.g. screen shot) saved on the staff member's mobile device.

AGLC's liquor, gaming and cannabis policy manuals are at aglc.ca.